

**MINUTES OF MEETING
AVENTURA ISLES
COMMUNITY DEVELOPMENT DISTRICT**

A Special Meeting of the Aventura Isles Community Development District's Board of Supervisors was held on **Monday, June 13, 2016 at 11:30 a.m.**, at the **Office Park at California Club, 1030 Ives Dairy Road, Suite 228, Miami, Florida 33179.**

Present at the meeting were:

Richard "Rick" Feather	Chair
Lauren Arcaro	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Cindy Cerbone	Assistant Secretary
Gerry Knight	District Counsel
Jerome Edwards	Resident
Jim Stevenson	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 11:46 a.m., and noted, for the record, that Supervisors Feather and Arcaro were present, in person. Three seats were vacant.

▪ **Notices to Decline Board Seats**

*****This item was an addition to the agenda.*****

Mr. Wrathell recalled that a Landowners' election was held on November 3, 2015. The landowners' representatives elected Mr. John Chiste, with 91 votes, Ms. Cora DiFiore, with 91 votes, and Mr. Joe DiCristina, with 90 votes. Three letters were received declining the positions.

Mr. Wrathell read Mr. Chiste's letter into the record:

"I, John Chiste, understand that I was elected to the Board of Supervisors of the Aventura Isles Community District during the November 3, 2015 Landowners' Meeting. I do not wish to serve on this Board and hereby decline to take office.

I certify that this Notice to Decline Board Seat has been executed by me and [] faxed to 561-571-0013 or [X] scanned and electronically submitted to

gillyardd@whhassociates.com and agree that the executed fax or email copy shall be binding and enforceable as an original.”

Mr. Wrathell stated that similar letters were received from Ms. DiFiore and Mr. DiCristina; therefore, three seats remain vacant. Ms. Arcaro’s seat was up for election in November; however, due to the Notices to Decline, Ms. Arcaro will serve as an incumbent Board Member until a replacement is found.

Mr. Knight stated that Seats 3 and 4 are four-year terms and Seat 5 is a two-year term. Ms. Arcaro is a holdover Supervisor since the individual elected to her seat declined to serve. Ms. Arcaro agreed to remain on the Board. Mr. Knight indicated that Ms. Arcaro’s term would expire in 2019.

Mr. Wrathell advised that Seat 1, currently held by Mr. Feather, would expire in 2017; Seat 2 is vacant; Seat 3 is a four-year term; Seat 4, currently held by Ms. Arcaro, is a four-year term and Seat 5 is vacant.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Tony Valle;
[Seat 2] Term Expires November 2019**

This item was deferred.

FOURTH ORDER OF BUSINESS

Board Appointments

A. Consideration of Appointment to Seat 3; Term Expires November 2019

Mr. Wrathell requested nominations for Seat 3. Mr. Feather nominated Mr. Jerome Edwards. No other nominations were made.

On MOTION by Mr. Feather and seconded by Ms. Arcaro, with all in favor, the appointment of Mr. Jerome Edwards to Seat 3, term expires November, 2019, was approved.

- **Administration of Oath of Office**

Mr. Wrathell, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Edwards.

B. Consideration of Appointment to Seat 5; Term Expires November 2017

Mr. Wrathell requested nominations for Seat 5. Mr. Feather nominated Mr. Jim Stevenson. No other nominations were made.

On MOTION by Mr. Feather and seconded by Ms. Arcaro, with all in favor, the appointment of Mr. Jim Stevenson to Seat 5, term expires November, 2019, was approved.

- **Administration of Oath of Office**

Mr. Wrathell, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Stevenson.

Mr. Wrathell provided and briefly explained the following:

- **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- **Membership, Obligations and Responsibilities**
- **Financial Disclosure Forms**
 - **Form 1: Statement of Financial Interests**
 - **Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - **Form 1F: Final Statement of Financial Interests**
- **Form 8B, Memorandum of Voting Conflict**

Mr. Knight stated that Form 1 must be filed within 30 days, with the Supervisor of Elections in the county in which the Supervisors reside.

C. Consideration of Appointment to Seat 2; Term Expires November 2017

This item was not addressed.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2016-2,
Electing Officers**

Mr. Wrathell presented Resolution 2016-2 for the Board’s consideration. Following an election or appointment, the slate of officers must be considered. Currently, Mr. Feather serves as Chair and Mr. Valle served as Vice Chair. Mr. Wrathell asked to serve as Secretary and

Treasurer and that Ms. Cerbone and the remaining Board Members serve as Assistant Secretaries.

Mr. Feather nominated the following slate of officers:

Chair	Richard "Rick" Feather
Vice Chair	Jerome Edwards
Secretary	Craig Wrathell
Treasurer	Craig Wrathell
Assistant Secretary	Lauren Arcaro
Assistant Secretary	Jim Stevenson
Assistant Secretary	Cindy Cerbone

No other nominations were made.

On MOTION by Mr. Stevenson and seconded by Mr. Edwards, with all in favor, Resolution 2016-2, Electing Officers, as nominated, was adopted.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2016-3
Canvassing and Certifying the Results of
the Landowners' Election**

Mr. Wrathell presented Resolution 2016-3 for the Board's consideration.

On MOTION by Mr. Edwards and seconded by Ms. Arcaro, with all in favor, Resolution 2016-3, Canvassing and Certifying the Results of the Landowners' Election, was adopted.

SEVENTH ORDER OF BUSINESS

Approval of Minutes

- A. October 13, 2015 Special Meeting**
- B. November 3, 2015 Landowners' Meeting**

Mr. Wrathell presented the October 13, 2015 Special Meeting and November 3, 2015 Landowners' Meeting Minutes and asked for any additions, deletions or corrections

On MOTION by Ms. Arcaro and seconded by Mr. Edwards, with all in favor, the October 13, 2015 Special Meeting and November 3, 2015 Landowners' Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS**Consideration of Resolution 2016-4, Approving Proposed Budgets for Fiscal Year 2016/2017 and Setting a Public Hearing Thereon Pursuant to Florida Law and Providing for an Effective Date**

Mr. Wrathell presented Resolution 2016-4 for the Board's consideration. Each year, the District is required to present a proposed budget by June 15 and to set a Public Hearing for final adoption. The Board can adjust the proposed budget leading up to the Public Hearing. Since 100% of the assessments would be placed on the tax bills, assessments must decrease, not increase.

On Page 1, Mr. Wrathell reviewed the "General Fund" budget. "Website" was the only item that changed. The District's website was upgraded to include the information required by the Legislature; therefore, the amount budgeted for Fiscal Year 2016 was over expended. \$600 was proposed for Fiscal Year 2017, for hosting and costs associated with uploading agendas, etc.

Mr. Wrathell reviewed the "Expenditures", on Page 1, and indicated that Board Members were eligible to receive \$200 per meeting. \$4,000 was budgeted for "Supervisors", assuming four Board Meetings per year, with five Board Members attending. Mr. Feather declined Supervisor fees.

Referring to the "Debt Service Fund – Series 2013 Bonds, on Page 4, under "Expenditures", Mr. Wrathell noted that the November 1, 2016 principal payment, in the amount of \$125,000, and two interest payments, totaling \$468,994, would be made in Fiscal Year 2017. The "Assessment Summary – General Fund and Debt Service Fund", on Page 7, would be updated, as assessments were now 100% on roll.

The Budget Public Hearing was set for Monday, September 12, 2016 at 1:00 p.m., at this location.

On MOTION by Mr. Feather and seconded by Ms. Arcaro, with all in favor, Resolution 2016-4, Approving the Proposed Budgets for Fiscal Year 2016/2017 and Setting a Public Hearing for Monday September 12, 2016 at 1:00 p.m., at this location, was adopted.

NINTH ORDER OF BUSINESS

Other Business

There being other business, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being no report, the next item followed.

B. District Engineer

There being no report, the next item followed.

C. District Manager

i. Approval of Unaudited Financial Statements as of April 30, 2016

Mr. Wrathell presented the Unaudited Financial Statements as of April 30, 2016. On Page 1, he noted that the “General” fund had approximately \$47,000 in cash. The “Capital Projects” fund, on Page 4, had an “Ending fund balance” of \$8. On Page 2, assessment collections were at 94%.

On MOTION by Mr. Feather and seconded by Ms. Arcaro, with all in favor, the Unaudited Financial Statements as of April 30, 2016, were approved.

ii. 382 Registered Voters in District as of April 15, 2016

Mr. Wrathell stated that there were 382 registered voters residing within the boundaries of the District as of April 15, 2016. In three years, the Board will transition from Landowner to General election.

ELEVENTH ORDER OF BUSINESS

**Supervisors’
Comments**

**Requests and Public
Comments**

There being no Supervisors' requests or public comments, the next item followed.

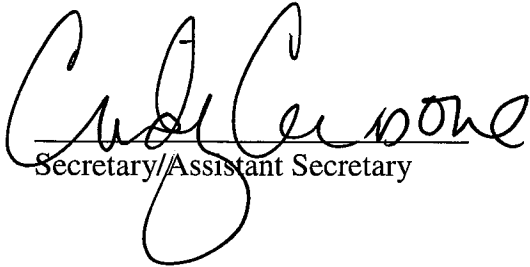
TWELFTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Feather and seconded by Mr. Edwards,
with all in favor, the meeting adjourned at 12:25 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair